AWARDS WORKFLOW FOR INTERNAL FACULTY GRANTS

OVERVIEW

This guide explains the workflow of an award within Pure Research Management System (Pure RMS) specific to internal Faculty grants.

PROCESS

1. Faculty Research Office receives the application outcome notification
   For a successful application:
   - Creates an award record for the application.
   - Saves the status as “Entry in Progress”
   For an unsuccessful application:
   - Record is closed.

2. Researcher receives an email notification of the newly created award and is required to check and verify the information in the record.
   - Accepts the award.
   - Saves record status as “For Approval”.

3. Faculty Research Office performs the following actions:
   - Reviews the changes made by the Researcher.
   - Saves the record status as “Validated”

For additional help:

+61 2 9850-HELP (4357)

rms.support@mq.edu.au

Log a OneHelp ticket