CREATE, ADD AND LINK YOUR ORCID IN PURE RMS

OVERVIEW
This guide explains how to create, add and link your ORCID to the Pure Research Management System (Pure RMS).

An ORCID (Open Researcher and Contribution Identifier) provides a persistent digital identifier that distinguishes you from other researchers with a similar name. This ID ensures all of your research outputs are permanently attributed to you. It also assists others to find your research output.

PROCESS

1. Login to Pure RMS
2. Create your ORCID
3. Link the ID to Pure
4. Authorise Pure RMS to access ORCID records

STEPS
1. Go to https://goto.mq.edu.au/myresearch and log in with your OneID and Password.
2. Once logged in **Personal overview** page is shown.

![Personal overview page]

3. If the Pure RMS database has your ORCID, the ID number can be viewed and an option to provide authorisation to export content to ORCID is shown (see below). Click **Authorise export of content to ORCID** and proceed to Step 7 to complete the process.

![Authorise export of content to ORCID]

4. If Pure RMS does not have your ORCID, open your Pure profile to link your existing ORCID or start creating one.

   A. Click **Edit profile**. A pop-up will open. Scroll down to ORCID section.

   ![Edit profile]

   B. Click **Create or Connect your ORCID**. A pop-up will appear.

   ![Create or Connect your ORCID]

   C. Click **Proceed**. ORCID Log in page will open.
5. To link to an existing ORCID account.

   A. Ensure you are in the **Personal** tab.

   B. Complete the sign in details and click **Sign into ORCID**. Proceed to Step 7 to complete the process.

6. To create a new ORCID account.

   C. Ensure you are in the **Personal** tab.

   D. Click **Register now**.

   E. The registration page will appear. Complete the required text fields.

   F. Update the notifications setting.
G. Tick the box.

H. Agree to the Terms of Use.

I. Click **Register** to submit.

7. A pop-up will appear asking you to authorise Macquarie University to access your ORCID account. Click **Authorize** to grant Macquarie University this permission.

8. Return to the Pure RMS. Scroll to the bottom of the page and click **Save** to finalise.

**NOTE**
- Pure RMS does not autosave. You must always click **save** to finalise any entries or changes made.
- To ensure you receive email notifications from ORCID, verify your email address via your nominated ORCID email account.
HANDY HINTS

- Want to know more about ORCID? Please see the Library Guide or contact your Research Librarian.

- Got a question about ORCID at Macquarie? Please email ORCID@mq.edu.au.

For additional help:

+61 2 9850-HELP (4357)  rms.support@mq.edu.au  Log a OneHelp ticket