DISCLAIM A RESEARCH OUTPUT

OVERVIEW
This guide explains how to disclaim a research output within the Pure Research Management System (Pure RMS).

PROCESS
1. Login to Pure
2. Click on Research output
3. Check research outputs
4. If not yours, hover over entry until a gear appears
5. Click on gear icon
6. Select Not mine - disclaim content
7. Click Disclaim this content

STEPS
1. Go to https://goto.mq.edu.au/myresearch and log in with your OneID and Password.
2. Click **Research Output** on the left side menu or under My Research in your Personal Overview page.

3. To enable easier viewing, use the sort button in the right-side of the screen and sort the list by the publication year.

4. Review the research outputs in the list. To view the complete record, click on the title of the research output.

5. If the research output belongs to you, no action is required.
6. If the research output does not belong to you, follow the steps below to disclaim the research output:
   A. Hover over the lower right corner of the research output until a gear appears. Click the gear icon.
   B. Select Not mine - disclaim content.
   C. A pop-up window will appear. If desired, add a message describing the reason for disclaiming the content then click Disclaim this content.

NOTE
After a research output is disclaimed, it is added to the queue for Library processing. Once processed by the Library, the research output will be removed from your list of research outputs.

If a research output has other Macquarie University researchers, when you disclaim the research output, you alone have asked to be removed as an author. Your collaborators will not be affected.

For additional help:
+61 2 9850-HELP (4357)  rms.support@mq.edu.au  Log a OneHelp ticket